

Town of Londonderry, Vermont

Selectboard Meeting Agenda

May 13, 2026

Special Meeting– 4:30 PM

100 Old School Street, South Londonderry, VT 05155

1. Call Regular Meeting to Order
2. Additions or Deletions to the Agenda [\[1 V.S.A. 312\(d\)\(3\)\(A\)\]](#)
3. Selectboard Pay Orders
4. Announcements/Correspondence
5. Visitors and Concerned Citizens
6. Liquor Commission
7. Roads and Bridges
8. Town Officials Business
 - a. Recreation Director
 - i. Parks Board Appointment
9. Transfer Station/Solid Waste Management
 - a. Updates
10. Old Business
11. New Business
 - a. Review and Approval South Village Wastewater Proposal
12. Executive Session: if needed

13. Adjourn

Posted and distributed on May 8, 2026

Meeting documents will be available at londonderryvt.gov/sbagendas approximately 24 hours before the meeting.

Live video of meetings available at:

<https://www.youtube.com/user/GNATaccess>

<https://www.facebook.com/GNATtelevision>

Town of Londonderry, Vermont

Selectboard Meeting Agenda

May 13, 2026

Table of Contents

1. Call Regular Meeting to Order	
2. Additions or Deletions to the Agenda	[1 V.S.A. 312(d)(3)(A)]
3. Selectboard Pay Orders	
4. Announcements/Correspondence	
5. Visitors and Concerned Citizens	
6. Liquor Commission	
7. Roads and Bridges	
8. Town Officials Business	
a. Recreation Director	
i. Parks Board Appointment	3
9. Transfer Station/Solid Waste Management	
a. Updates	
10. Old Business	
11. New Business	
a. Review and Approval South Village Wastewater Proposal	
b. Review and Approve West River Street Proposals	4-7
c. Review and Approve Letter of Support for Transfer Station Stormwater Grant	8-34
d. Review and Approve Letter of Support for Town Garage Stormwater Grant	9-34
12. Executive Session: if needed	
13. FYI Documents	

Town of Londonderry, Vermont
Application for Appointment to Town Boards, Commissions, Committees and Officer Positions
Complete this form if you are interested in being appointed to a public body or Town Officer position.

Nominee Contact Information

Name: Justin Alexander Date: 4/29/2026
Street Address: 3832 rt 100 South Londonderry VT
Mailing Address (if different): _____
Preferred Phone: 802-291-0306 Alternate Phone: _____
Email address: JustinAlexander@vermontel.net

Indicate board/commission/committee or officer position in which you are interested in being appointed:

Please indicate your appointment status (Mark with an X)

Incumbent appointee. You may leave the information requests below blank.

Not presently an appointee. Please complete the following:

1. Please list any prior experience serving on any public boards, commissions, committees or public offices (and approximate dates):

I am a member on Mtn Towns Rec, I have lots of knowledge in all areas that will help the Parks board.

2. Please list any other experience that may be pertinent to the board, commission, committee or office on which you are requesting to serve.

15 years Excavation and construction

3. Please provide a brief statement describing your interest in serving the Town of Londonderry.

grew up here, just want to help keep the town a great place.

4. Please list any professional qualifications (if applicable).

Attach any additional information to this application and return to the Town Administrator at 100 Old School Street, South Londonderry, VT 05155 or townadmin@londonderryvt.org.

DESIGN SERVICES
Everett T Hammond, PE Consulting Engineer
TOWN OF LONDONDERRY, VT
West River Street Drainage Improvements

This ESTIMATE is made between Everett Hammond (Civil Engineer) and the Town of Londonderry (TOWN) for the purpose of creating a survey base map, preliminary design, final design and bidding Services for the following improvements on West River Street.

West River Street Drainage Improvements

The West River Street drainage from Rte.100 South runs north across West River Street and in to the property located at 11 West River Street. The original paved berm against the porch has apparently been rendered ineffective due to pavement overlays of West River Street. This may have contributed to the failure of the foundation wall of 11 West River Street. This proposal teaming up with a surveyor, geotech company and structural engineer will include the following work:

Project Design, Permitting and Bid Assistance Estimate

A	ENGINEERING DESIGN/PERMIT PLANS:	
1	Topographic base map/building/other features	\$ 2,000
2	Site visit w/ Todd Hinderger (4 hours of Todd's time)	\$ 600
3	Preliminary road/drainage design/location/layout/height of wall	\$ 4,000
4	Meetings with Town	\$ 400
5	Final road/drainage design/location/layout/height of wall	\$ 3,000
6	NA	-----
	ENGINEERING DESIGN/PERMITTING FEE	\$10,000
	USE	\$10,000
B	CONSTRUCTION DOCUMENT/BIDDING:	
7	Contract Plans/Prepare bid package	\$ 1,000
8	Bidding Assistance for site work	\$ 1,000
9	Prints (No charge for 11" x 17" prints or smaller)	\$ 0
	CONSTRUCTION DOCUMENT/BIDDING FEE	\$ 2,000
	USE	\$ 2,000
	TOTAL ESTIMATED DESIGN/BIDDING/PERMITTING	\$12,000

NOTE 1: Cost may vary from line item to line item, however the total will remain within the estimate pending any major unforeseen issues.

NOTE 2: Easement plan if necessary will be direct billing to the Town.

NOTE 3: Construction inspection fees are not included.

The following will be under separate contract.

- Survey Base Map showing Right-of-Way (ROW) and property lines (by Rapanotti)
- Soils investigation (by M& W Soils Engineer)
- Preliminary and final design of the wall (by Heritage Engineering)

Recommendation

If VTRANS has Structure Grant funds available, I would recommend the Town apply for a grant in the amount of \$30,000 to \$40,000 to help fund the site design, survey, Soil Investigation, Structural Design and construction oversight.



4/24/2026: West River Street drainage issue



4/24/2026: West River Street drainage issue closeup

DESIGN SERVICES
Everett T Hammond, PE Consulting Engineer
TOWN OF LONDONDERRY, VT
West River Street Retaining Drainage Improvements

OFFER OF PROFESSIONAL ENGINEERING SERVICES

The ENGINEER offers to provide the professional engineering services as described above. The attached TERMS AND CONDITIONS is considered part of this Agreement.

Everett Hammond, P.E.
Hammond Engineering

Date

The authorizing signature representing the TOWN authorizes the initiation of services.

Aileen Tulloch
Administrator Assistant
Town of Londonderry

Date

TERMS AND CONDITIONS

1. **Payments to the ENGINEER:** Invoices are payable within thirty (30) days from date of invoice. Failure to pay within 30 days will result in interest charged at the rate of 1.0% per month on any balance that remains unpaid 30 days after the date of invoice.
2. **USE OF DOCUMENTS:** The CLIENT agrees to indemnify and hold harmless the ENGINEER and any consultants from all claims, damages, losses and expenses, including attorney's fees arising from use of these documents.
3. **LIMITATION OF LIABILITY:** The ENGINEER's total liability to the CLIENT for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement, from any cause or causes, shall not exceed the total amount of the ENGINEER's fee. Such causes include, but are not limited to, the ENGINEER's negligence, errors, omissions, strict liability or breach of contract.
4. **ENGINEERING SERVICES DURING CONSTRUCTION:** An agreement for Construction Inspection services will be included at a later date.
5. **TERMINATION:** In the event of termination by either party the ENGINEER shall be paid for services rendered up to the date of termination.

ROW Survey in South Londonderry by Forbes Construction

From Gary Rapanotti <surveyor@vermontel.net>
Date Tue 5/12/2026 10:00 AM
To Aileen Tulloch <townadmin@londonderryvt.gov>

Hi Aileen,
Everett Hammond asked that I give you an estimate for a survey of the right of way at this location.

Deed research	10 hours (\$140/hr)	\$1400
Office	10 hours (\$140/hr)	\$1400
Field survey	8 hours (\$200/hr)	\$1600
		<hr/>
		\$4400

That would be the worst case. I would hope it would go faster if I could find some right of way and bridge plans from the state archives.

I could start in early June.

Gary Rapanotti L.S.

Town of Londonderry, Vermont
100 Old School Street
South Londonderry, VT 05155
802-824-3356
www.londonderryvt.gov

Mount Ascutney Regional Commission
Attention: Chris Yurek
PO Box 320
38 Ascutney Park Road
Ascutney, VT 05030

May 13, 2026

Dear Mr. Yurek,

We are writing to express our support for the **Londonderry Transfer Station Stormwater Project**. This project, located at the Londonderry Transfer Station at 7060 Vermont Rte 100, Londonderry, VT, was identified as a priority project in the recently completed Londonderry Stormwater Master Plan. The Town chose this project to have conceptual design plans completed as part of the SWMP process. We are very interested in seeing this project move forward to 100% designs and eventually move towards implementation. The completion of this project would help prevent erosion and protect nearby surface waters, including wetlands and the West River.

We understand that once the project is eventually implemented that the installed stormwater practices would need to be maintained. The Town of Londonderry is committed to maintaining the improvements and making sure that the stormwater practices are functional into the future.

Sincerely,

Tom Cavanagh
Town of Londonderry Selectboard Chair

Town of Londonderry, Vermont
100 Old School Street
South Londonderry, VT 05155
802-824-3356
www.londonderryvt.gov

Mount Ascutney Regional Commission
Attention: Chris Yurek
PO Box 320
38 Ascutney Park Road
Ascutney, VT 05030

May 9, 2026

Dear Mr. Yurek,

We are writing to express our support for the **Londonderry Town Garage Stormwater Project**. This project, located at the Londonderry Town Garage on Old School Street in South Londonderry, VT, was identified as a high priority project in the recently completed Londonderry Stormwater Master Plan. The Town chose this project to have conceptual design plans completed as part of the SWMP process. We are very interested in seeing this project move forward to 100% designs and eventually move towards implementation. The completion of this project would protect the waters of the West River from stormwater runoff that is currently coming from the Town Garage site.

We understand that once the project is eventually implemented that the installed stormwater practices would need to be maintained. The Town of Londonderry is committed to maintaining the improvements and making sure that the stormwater practices are functional into the future.

Sincerely,

Tom Cavanagh
Town of Londonderry Selectboard Chair

Mount Ascutney Regional Commission/
Vermont Department of Environmental Conservation

Enhancement Development, Design, and Implementation Block Grant (EDDIBG)
Grant Application Form – Round 2

Date of Issuance: _____ March 30, 2026
Application Deadline: _____ May 15, 2026
Notification of Award: _____ June 1, 2026

Background

The Clean Water Service Delivery Act (Act 76 of 2019) established the Water Quality Enhancement Grant Program and outlined five statutory goals of the program. Projects eligible for Enhancement, Development, Design, and Implementation Block Grant (EDDIBG) funding must meet **at least** one of the five statutorily defined goals, which include:

1. Protect high quality waters;
2. Maintain or improve water quality;
3. Restore degraded or stressed waters;
4. Create resilient watersheds and communities; and/or
5. Support the public's use and enjoyment of the State's waters.

In addition to meeting at least one of the five above referenced statutory goals, a project **must also be non-regulatory**. Further, projects located in areas covered by Clean Water Service Providers (CWSPs) where Restoration Formula Grants are available must first coordinate with the applicable CWSP to ensure that the proposed project is not a "better fit" for Restoration Formula Grant funds. Typically, a project would **not** be considered a good fit for Restoration Formula Grant funds if it does not provide adequate phosphorus reduction cost efficiency.

Please also note that the following project phases are eligible for funding under the EDDIBG Program:

1. Project Development (General Project Scoping or Specific Project Development);
2. Preliminary (30%) Engineering Design;
3. Final (100%) Engineering Design; or
4. Implementation/ Construction.

The MARC has available **\$913,108** to support eligible project development, engineering design, and implementation expenses. **No local match is required under this program**. Generally, around 10% of the project cost is awarded for subgrant administration and project management. However, we recognize that 10% may be too high for larger project, while it may be too low for smaller projects. Please propose a reasonable budget for subgrant administration and project management in your proposal. This will be considered in the overall evaluation of the cost effectiveness of your proposal.

Please see the [SFY2023 Clean Water Initiative Program Funding Policy](#) and the [Water Quality Enhancement Grants Summary Document \(December 2022\)](#) for additional information, eligibility criteria, etc.

Enhancement, Development, Design, and Implementation Block Grant

Category A: Project Development

Please fill out the Category A application form if you wish to pursue Project Development funding (either General Project Scoping or Specific Project Development). If you wish to pursue preliminary (30%) engineering design, final (100%) engineering design, or implementation, please skip Category A and move on to the Category B application form.

Please see the below definitions and examples of *General Project Scoping* vs. *Specific Project Development*, as defined by VT DEC.

General Project Scoping: does not require the identification of specific projects to develop at the outset. The results of general project scoping should be a list of projects to develop. General project scoping support can be included in any applicable Project Development sub-grant. General project scoping should lead to specific project development and a Project Development Findings Report (PDFR) should be submitted for specific child projects developed as a deliverable.

Examples of Allowable General Project Scoping Activities (not an exhaustive list):

- Review the Watershed Projects Database or existing plans and prioritization documents or tools (such as Stormwater Master Plans (SWMP), Flow Restoration Plans, Phosphorus Control Plans, Lake Wise Assessments, River Corridor Plans, Tactical Basin Plans, Functional Floodplain Initiative tool, and the Watershed Projects Database) to find projects to develop,
- Discuss potential projects with Tactical Basin Planners to gauge priority,
- Respond as needed to landowner water quality questions and concerns and conduct landowner site visits to develop strategies for river restoration and protection opportunities that may turn into a project for development,
- Follow up regularly with potential project landowners to gauge interest,
- Educate and communicate with new municipal staff or town committee members on existing River Corridor or Stormwater Master Plans to gauge interest in selecting and pursuing top priority projects.

Specific project development: activities include the research and communications necessary to advance a specific project. These communications and research activities between project phases may also be supported as Project Development. Specific project development may require revision or update to the project scope as it was originally identified. Specific project development findings should be reported through the PD-FR for every child project developed.

Examples of Allowable Specific Project Development Activities (not an exhaustive list):

- Work with DEC staff to refine project scope to ensure proposed project is the preferred cost-effective project/best management practice (BMP) solution for a given water quality concern.
- Identify and contact the appropriate landowner and secure landowner support.
- Identify and contact the operation and maintenance (O&M) responsible party and secure their support.
- Work with partners or available online tools to estimate potential water quality pollution benefits and project costs (if not already identified in prior-funded design/scoping work).
- Review potential natural and cultural resource concerns and permit needs for the project.
- Contact any other relevant stakeholders to review potential project barriers.
- Meet with town staff and select board (if a municipal project) to encourage implementation of specific high priority projects from a sector-based assessment and discuss potential grant funding.
- Develop very basic project concept drawings or preliminary designs for the purposes of communicating with stakeholders and landowners and securing support.

5/11/26
PA 10.00

Londonderry
(Municipality)

Uniform Municipal Excess Weight Permit



Fleet



Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: McElwain Contracting, LLC.

Address 2847 US Route 7 Ferrisburgh, VT 05456-9700

Contact: Quinn McElwain Phone: (802) 349-2191

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
TK	5 - 6	All	80,000	
TK	5 - 6	All	80,000	
TK	5 - 6	All	80,000	

Approved for the following highways (list may be attached): All Town Highways

The following restrictions apply (list may be attached): See attached

This approval shall be effective for no more than a one-year period ending March 31, 2027. If this is a fleet permit, this approval covers all vehicles bearing the company name. If the permit is to cover unmarked company trucks, please attach a list to this form giving theyear, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: [Signature]
Allen Tulloch

Title: Town Administrator Date: 5/11/26

APPLICANT INFORMATION

Organization name:

Point of contact name and title:

Mailing Address:

Telephone:

Email:

PROJECT INFORMATION

Project Title(s):

Project Development Focus:

General Project

Specific project (<30% design)

Specific project (>30% design)

Funding Amount Requested:

Match provided (If applicable):

Total Project Cost (Amount Requested + Match Provided):

Please provide additional budget information on the [Category A Budget Form](#) and submit with your grant application.

Project(s) Location(s) including watershed/sub-watershed (provide as much detail as you are able):

If specific project locations, please provide GPS coordinates (e.g., 44.26278, -72.58054):

ENHANCEMENT PROGRAM ELIGIBILITY

Which of the five (5) statutorily defined goals the Enhancement Development Design and Implementation Block Grant (EDDIBG) program does your project address? (Check all that apply.)

Protect high quality waters

Maintain or improve water quality

Restore degraded or stressed waters

Create resilient watersheds and communities

Enhance the public's use and enjoyment of the State's waters

Does your proposed project(s) have an identification number in the VT DEC [Watershed Projects Database](#) (WPD)?

Yes

No

If yes, please list the WPD identification number here:

If no, you must have submitted the New Project nForm to get a WPD ID to be eligible for this funding. Note that Watershed Planners will need up to two weeks to provide applicants with a WPD ID. Please indicate below when you submitted the New Project Form.

Which project type(s) does your project encompass? (Please check all that apply.)

Project Type(s): (Please check all that apply)

Lake Shoreland

Rivers – Floodplain/Stream Restoration

Forestry

Wetlands

Stormwater

Roads Project

Roads/Stormwater Gully

Agricultural Pollution Prevention

Riparian Buffer Planting

Dam Removal

Is the proposed project(s) non-regulatory?

Yes

No

If no, the project is not eligible for EDDIBG funding.

Is the proposed project(s) located in a watershed with access to Water Quality Restoration Formula Grants (Champlain and Memphremagog Basins)?

Yes

No

If yes, have you communicated with the applicable Clean Water Service Provider (CWSP) to ensure that the proposed project is not a better fit through the Water Quality Restoration Formula Grant program?

Yes

No

If yes, please attach the relevant correspondence with the applicable CWSP to your application.

MILESTONES AND DELIVERABLES

Please indicate the quantitative value of your performance measure below.

Performance Measure: **Number of projects explored for design/implementation**

Quantitative Value:

A. PROJECTS OVERVIEW. Please provide a brief overview of the project(s) including: number & type of projects, why the work is a priority for your organizations, the problems addressed by the projects and water quality goals that this project(s) will accomplish if implemented.

B. SCOPE OF WORK. Describe the project development steps you plan to take to move the project(s) towards design and implementation. Please include an approximate timeline. Include metrics where possible including number of landowners you plan to reach, the number of projects you hope to identify for design/implementation, etc. Also let us know how you will assess landowner interest in project implementation.

C. PROJECT NEED. Describe how the suite of project development work was prioritized. Make sure to indicate the prioritization sources (Stormwater Master Plan, River Corridor Plan, Tactical Basin Plan, LWAP, etc.) for each project type you are applying for, why the project development work is a priority and why this funding is necessary to complete this project development work?

D. PROJECT TIMELINE. Provide a description of the timeline to complete the work to be accomplished under this grant. Note: all project development funds must be utilized by December 31, 2028.

E. BARRIERS TO COMPLETION. Describe any potential barriers to completing the full suite of project development work and how you plan to manage those challenges. Please note any potential challenges with permitting, feasibility, and/or landowner and community support.

F. ENVIRONMENTAL JUSTICE FOCUS POPULATION. Please briefly describe if and how your project development activities will support an Environmental Justice Focus population or an otherwise historically under-represented group?

FEASIBILITY STUDY

Do you expect to incorporate a feasibility study into your project development scope of work? (Note that a feasibility study incorporated into your project development scope of work cannot rise to the 30% preliminary design level.)

Yes

No

If yes, please provide the following details related to the anticipated feasibility study.

Project Name:

Project Type:

Project Specific WPD-ID:

Project Location (Town, GPS Coordinates):

Brief Description of Anticipated Feasibility Study Details:

Submittal Instructions:

Please submit your application via email to cwbg@marcv.t.org under the subject heading “*EDDIBG Application Submission – Organization Name*” by no later than **May 15, 2026 by 4:30 pm**. MARC staff will respond to your submission email to provide confirmation of receipt. Late applications will not be considered.

If your organization intends to submit two or more applications, please submit each application by separate email.

Enhancement, Development, Design, and Implementation Block Grant

Category B: Engineering Design & Implementation

Please fill out the Category B application form if you wish to pursue preliminary (30%) engineering design, final (100%) engineering design, or implementation (construction). If you do not wish to pursue project development activities, please skip the Category A application above.

APPLICANT INFORMATION	
Applicant Organization Name:	
Organization Type:	
Physical Address:	
Point of Contact Name & Title:	
Phone Number:	
Email Address:	

PROJECT INFORMATION	
Project Title:	
Watershed Projects Database ID Number:	
Project Phase:	
Project Type:	
Is the project non-regulatory? (If no, the project is ineligible for EDDIBG funding)	
Watershed Location:	
Project Latitude/Longitude (decimal Degrees):	
Is the proposed project located in a watershed with access to Water Quality Restoration Formula Grants (Champlain and Memphremagog Basins)?	<p style="text-align: center;">Yes</p> <p style="text-align: center;">No</p> <p>If yes, please provide correspondence with the applicable CWSP demonstrating that the project is not a better fit through the Restoration Formula Grant Program.</p>
Funding Information:	<p>Funds Requested:</p> <p>Matched Provided (if applicable):</p> <p>Total Project Cost (Funds requested + match provided):</p>

PROJECT ELIGIBILITY

The *Project Readiness and Eligibility Screening Form* (included with this application as Appendix A) must be completed and submitted with all Category B funding applications. To assist you in completing the screening form, please prepare a Grant Screening Map using the [ANR Atlas](#). Instructions for completing the grant screening map can be found [here](#). **A properly completed grant screening map must be submitted with your application.** Completion of the Project Readiness and Eligibility Screening Form will require communications with DEC programmatic and regulatory staff. Please give DEC staff no less than two weeks (ideally longer) to respond to questions necessary to complete the form.

Have you completed the *Project Readiness and Eligibility Screening Form* included as Appendix A? Have you also completed the required Grant Screening Map?

Yes

Please also review the [FY23 Clean Water Initiative Program Funding Policy](#) and the [Project Types Table](#) (Column B will indicate if the project type is eligible through the Enhancement grant program) to ensure that your proposed project type is eligible for EDDIBG funding.

Is your proposed project non-regulatory?

Yes

No

If no, the project is not eligible for EDDIBG funding.

For a project to be eligible for EDDIBG funding, it must accomplish at least one of the five statutorily-defined goals listed below. Please check which of the statutorily-defined goals you expect your project to accomplish (Check all that apply).

Protect high quality waters;

Maintain or improve water quality;

Restore degraded or stressed waters;

Create resilient watersheds and communities;

Support the public's use and enjoyment of the State's waters

LANDOWNER INFORMATION

Landowner Type:

Public

Private

Please provide a summary of landowner communications and landowner interest here. Please also provide any landowner letters of support, email correspondence, etc. with your application.

--

MILESTONES AND DELIVERABLES

I have read and understand the milestones and associated deliverables for the applicable project type as outlined in the [FY23 Clean Water Initiative Program Funding Policy](#) and the [Project Types Table](#).

Yes

Please indicate the performance measures associated with your project type, as well as the anticipated quantitative values below.

Performance measure 1:

Quantitative Value/Unit:

Performance Measure 2:

Quantitative Value/Unit:

Performance Measure 3:

Quantitative Value/Unit:

PERMITTING, HISTORIC AND ARCHEOLOGICAL REVIEW

All projects funded under a Category B grant will be required to undergo review through the Vermont Division for Historic Preservation (VDHP) prior to project close-out. Please see the [VDHP Review Form](#). Please check here to acknowledge that you are aware of this requirement.

Yes

For implementation (construction) projects:

Have all necessary permits been secured to support project implementation?

Yes

No

If yes, please list all local, state, and federal permits that have been secured.

If no, please list all permits that are likely to be needed prior to project implementation.

For preliminary (30%) design and final (100%) design projects:

Please list all anticipated permitting needs.

ADDITIONAL SUPPORT DOCUMENTS

Please check the following support documents that are included with your application.

Completed application form (this document);

Completed Budget Form;

Bid(s), quote(s), or estimate(s) from engineering firms and/or construction contractors;

Natural Resources/Grant Screening Map;

Project Readiness and Eligibility Screening Form (Appendix A);

Landowner Letters of Support or email correspondence;

Documentation of Operations and Maintenance (O&M) responsible party;

Site Photographs;

Match Funding Commitment Letter (if applicable);

Preliminary or final engineering design plans, engineering reports, feasibility studies, etc.;

Local, state, and federal permits;

Final VDHP Review Form (Implementation projects only)

A. PROJECTS OVERVIEW. Please provide an overview of the project, including a description of the project location, the problem addressed by this project, and the specific methods that will be designed or implemented as part of the project. Please also include relevant information of project steps that have already been completed.

B. SCOPE OF WORK. Please give a description of the work to be accomplished under this grant.

C. PROJECT NEED. Please describe how this project was prioritized (make sure to indicate the prioritization source), why the project is a priority, and why this funding is necessary to complete this project?

D. PROJECT TIMELINE. Provide a description of the timeline to complete the work to be accomplished under this grant. Note: all project development funds must be utilized by December 31, 2028.

E. BARRIERS TO COMPLETION. Please describe any potential barriers to completing this project and how you plan to manage those challenges. Please note any potential challenges with permitting, feasibility, matching funding, and/or landowner and community support.

F. ENVIRONMENTAL JUSTICE FOCUS POPULATION. Please briefly describe if and how your project will support an Environmental Justice focus population or an otherwise historically under-represented group?

BENEFIT/COST ANALYSIS (BCA) SUPPORT

Category B design-phase applications may include funding to support a Federal Emergency Management Agency (FEMA) Benefit/Cost Analysis (BCA). A BCA would typically be needed when a design-phase is funded through the EDDIBG program, but implementation is expected through the FEMA Hazard Mitigation Grant Program (HMGP) or Building Resilient Infrastructure and Communities (BRIC) grant program, due to the project being too cost-prohibitive for state funding.

If your project is a design-phase project, do you intend to include a FEMA BCA in your scope of work?

Yes

No

If yes, what is the budget to support the BCA?

Submittal Instructions:

Please submit your application via email to cwbg@marcv.t.org under the subject heading “*EDDIBG Application Submission – Organization Name*” by no later than **May 15, 2026 by 4:30 pm**. MARC staff will respond to your submission email to provide confirmation of receipt. Late applications will not be considered.

If your organization intends to submit two or more applications, please submit each application by separate email.

**APPENDIX A –
PROJECT READINESS AND ELIGIBILITY SCREENING FORM**

APPENDIX A. CLEAN WATER INITIATIVE PROGRAM - PROJECT ELIGIBILITY SCREENING FORM

This fillable PDF form is designed to assist with project review by systematically walking through all eligibility criteria. It should be completed for all projects seeking funding for 30% + design or implementation work. It may be applied to projects seeking funding for assessment or development if helpful for determining their alignment with eligibility criteria 2, 3, 6, and 8.

Step 1: Conduct Eligibility Criteria #1 Screening: Project Purpose

Table 1A: Project Purpose	
From the drop-down list to the right, please select which of the four objectives of Vermont's Surface Water Management Strategy this project addresses. If multiple, please list below:	

a final design will have a different WPD-ID from a preliminary design even if for the same project). If the project, or the specific phase, is not yet in the Watershed Project Database, follow directions provided in the CWIP Funding Policy to secure a WPD-ID. Please see [CWIP Funding Policy](#) for more information on the WPD-ID.

Table 3A. WPD-ID	
Watershed Project Database ID number assigned	
Watershed Project Database Project Name	

Step 4: Conduct Eligibility Criteria #4 Screening: Natural Resource Impacts³

Agency of Natural Resources (ANR) permit screening for natural resource impacts includes 1) an initial desktop review to identify which ANR permitting programs should be contacted, 2) a review by the relevant ANR permitting staff, and 3) a response summary from the project proponent addressing any permitting staff concerns. ⁴

- 1) **Table 4. Natural Resource Impacts** facilitates a high-level desktop review of the most likely ANR permits to apply to clean water projects. Project proponents should answer all the questions to identify likely permit needs. ⁵ Please note that “project site” may include both the active restoration location as well as any additional impact footprint related to staging, site access, or storage of waste or disposed materials.
- 2) If responses to the **Table 4. Natural Resource Impacts** desktop review trigger a permitting staff consultation, **Table 4** provides appropriate contact information.
 - a. Proponents should send the identified permitting staff the following:
 - i. The watersheds project database identification number (WPD-ID) (if available),
 - ii. Project location (GPS coordinates)
 - iii. Summary of proposed scope of work, and
 - iv. Any other relevant information they request that will be utilized in their review.
 - b. **Proponents should clarify they are seeking permitting staff input on potential permitting needs, permit-ability of proposed scope of work, and other design considerations but they are NOT seeking a formal permit determination.**
 - c. Project proponents must attempt to communicate with the permitting staff and provide them with at least thirty days to review the project and provide a

³ Easements and Riparian Buffer Plantings are excluded from this eligibility requirement/step.

⁴ In cases where this screening may have already occurred in a prior project phase, project proponents may supply attachments or links to relevant permit needs assessment documents in place of completing Table 4.

⁵ Entities selected for funding are expected to perform due diligence to ensure all applicable permits (including non-ANR state, local, and federal permits) are discovered and secured prior to implementation. The [ANR Permit Navigator](#) and an Environmental Compliance Division Community Assistance Specialist can help confirm ANR permitting needs for any projects once selected for funding.

response. Project proponents are encouraged to perform this screening during a project development phase as opposed to during a project solicitation round to allow for more time for feedback. Permitting feedback may be up to one year old.

- 3) Proponents should summarize permitting staff feedback and how the proposed scope of work will address this at the bottom of **Table 4**. Specifically, please include:
 - a. Which permits or permit amendment are needed or might be needed?⁶
 - b. What type might be needed? (e.g., a general or individual permit⁷)?
 - c. What concerns were voiced by permitting staff?
 - d. How will the proposed scope of work address these concerns?⁸

Table 4A: Natural Resource Impacts		
I. Act 250 Permits		
1. Have any Act 250 (Vermont’s Land Use and Development Control Law) Permits been issued in the project site’s parcel location?⁹	Yes	No
If yes , please provide the permit number and list any water resource issues or natural resource issues found ¹⁰ :		
PermitNumber: _____		
ResourceIssues: _____		
If yes , use the Water Quality Project Screening Tool to identify the appropriate regulatory contact for an Act 250 consultation.		
Regulatory Point of Contact Name/Position: _____		
II. Lake and Shoreland		
1. Is the project site located within 250 feet of the mean water	Yes	No

⁶ Occasionally permit staff may indicate they need a field visit or to see more completed designs prior to making a permit need determination.

⁷ Design phase projects that require an individual wetlands permit must have the permit in hand at the close of the final design phase. Implementation phase projects must have the individual permit in hand to be eligible for funding.

⁸ Examples could include planned design changes or inviting permitting staff to stakeholder meetings.

⁹ An Act 250 Permit is required for certain categories of development, such as subdivisions of 10 lots or more, commercial projects on more than one acre or ten acres (depending on whether the town has permanent zoning and subdivision regulations), and any development above the elevation of 2,500 feet. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located on an Act 250 parcel. Note that the layer to activate in ANR Atlas is now named “Clean Water Initiative Program Grant Screening.”

¹⁰Note that Act 250 permit amendments may require more extensive review of project impacts to natural resources including wildlife habitat, significant natural communities, and riparian zones. Please consult with the Act 250 District Coordinator regarding the nature and scope of that review and what bearing it may have on your project design.

level (shoreline) of a lake or pond? ¹¹			
<p>If yes, you might need either a Shoreland Protection Act Permit or a Lake Encroachment Permit. Use the Water Quality Project Screening Tool to find the Lakes and Ponds Program contact for your project's region.</p> <p>Regulatory Point of Contact Name/Position:</p>			
III. Rivers, River Corridors, and Flood Hazard Areas			
<p>1. Is there any portion of the project site located within 100' of a river corridor and/or mapped Federal Emergency Management Agency (FEMA) flood hazard area¹²? (e.g. a stormwater pond's pipe draining into a river corridor area)? Any permanent excavation/filling or construction within a flood hazard area or river corridor may trigger regulatory requirements through municipal bylaws or through state authorities.</p>		Yes	No
<p>If yes, you will need to speak with a Floodplain Manager. Use the Water Quality Project Screening Tool to find the Floodplain Manager for your project's region.</p> <p>Regulatory Point of Contact Name/Position:</p>			
<p>2. Is any portion of the project site within a perennial river or stream channel? ¹³</p>		Yes	No
<p>If yes, you will need to speak with a Stream Alteration Engineer. Use the Water Quality Project Screening Tool to find the Stream Alteration Engineer for your project's region.</p> <p>Regulatory Point of Contact Name/Position:</p>			
IV. Wetland			

¹¹ The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Lakeshore permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹² FEMA mapped Flood Hazard Areas are not available statewide on the ANR Natural Resources Atlas. For projects located in Grand Isle, Franklin, Lamoille, Addison, Essex, Orleans, Caledonia, and Orange Counties, maps are available via the FEMA Flood Map Service Center: <https://msc.fema.gov/portal/home>. ANR Floodplain Managers are available to provide technical assistance if needed.

¹³ Stream Alteration Permits regulate all activities that take place within perennial river and stream channels. Examples of regulated activities include streambank stabilization, dam removal, road improvements that encroach on streams, and bridge/culvert construction or repair. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Stream Alteration permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

<p>1. Does the Wetland Screening Tool¹⁴ provide a result of wetlands likely, very likely, or present at the project site?</p>	<p style="text-align: center;">Yes No</p>
<p>2. Does your project site involve land that is in or near an area that has <u>any</u> of the following characteristics:</p> <ul style="list-style-type: none"> o Water is present – ponds, streams, springs, seeps, water filled depressions, soggy ground under foot, trees with shallow roots or water marks? o Wetland plants, such as cattails, ferns, sphagnum moss, willows, red maple, trees with roots growing along the ground surface, swollen trunk bases, or flat root bases when tipped over? o Wetland Soils – soil is dark over gray, gray/blue/green? Is there presence of rusty/red/dark streaks? Soil smells like rotten eggs, feels greasy, mushy or wet? Water fills holes within a few minutes of digging? (See Landowners Guide to Wetlands for additional information on identifying wetlands onsite.) 	<p style="text-align: center;">Yes</p> <p style="text-align: center;">No</p> <p style="text-align: center;">Not Sure</p>
<p>If you answered yes or not sure to <u>either</u> of the above questions, you will need to contact your District Wetlands Ecologist using the Wetland Inquiry Form. The District Wetlands Ecologist can help determine the approximate locations of wetlands and whether you need to hire a Wetland Consultant to conduct a wetland delineation. Alternatively, if you answered yes or not sure to <u>either</u> of the above questions, you can simply budget for a Wetland Consultant in the proposed scope of work. Any activity within a Class I or II wetland or wetland buffer zone (minimum of 100 feet and 50 feet respectively) which is not exempt or considered an “allowed use” under the Vermont Wetland Rules requires a permit. All permits must go through review and public notice process, which takes at minimum 6 weeks for a General Permit and 5 months for an Individual Permit.</p> <p>Regulatory Point of Contact Name/Position:</p>	
<p>1. Is your project a Wetland Restoration project type?</p>	<p style="text-align: center;">Yes No</p>
<p>If you answered yes, under the Vermont Wetland Rules you will need an “allowed use” determination from the DEC Wetlands Program. Contact your District Wetlands Ecologist using the Wetland Inquiry Form.</p> <p>Regulatory Point of Contact Name/Position:</p>	
<p>V. Fish and Wildlife</p>	
<p>State law protects endangered and threatened species. No person may take or possess such species without a Threatened & Endangered Species Takings permit.</p> <p>1. Does your project involve cutting down trees larger than 5 inches in diameter in any of the following towns? Addison, Arlington, Benson, Brandon, Bridport, Bristol, Charlotte, Cornwall, Danby, Dorset, Fair Haven, Ferrisburgh, Hinesburg, Manchester, Middlebury, Monkton, New Haven, Orwell, Panton, Pawlet, Pittsford, Rupert, Salisbury, Sandgate, Shoreham, Starksboro, St. George, Sudbury, Sunderland, Vergennes, Waltham, West Haven, Weybridge, Whiting</p>	<p style="text-align: center;">Yes No</p>

¹⁴ To view the Wetland Screening Tool introduction video, see <https://youtu.be/6lv5en0AB1o>

2. Is the project site within 1 mile of a mapped¹⁵ Significant Natural Community or Rare, Threatened, or Endangered Species?	Yes	No
<p>If yes to either of the above questions, connect with the VT Fish and Wildlife department (everett.marshall@vermont.gov 802-371-7333) to discuss your project and any necessary permitting.</p> <p>Regulatory Point of Contact Name/Position:</p>		
VI. Stormwater		
1. Will the project disturb more than an acre of land during construction, add or redevelop impervious surface, create new development or otherwise require a Stormwater permit?	Yes	No
<p>If yes, forward to the appropriate Stormwater specialist to ensure necessary permitting. Use the Water Quality Project Screening Tool to find the Stormwater specialist for your project's region.</p> <p>Regulatory Point of Contact Name/Position:</p>		
VII. Solid Waste		
2. Will you be creating any debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry, and mortar) with your project that you intend to bury on site? ¹⁶	Yes	No
<p>If yes, connect with the Waste Management & Prevention Division (dennis.fekert@vermont.gov 802-522-0195) to discuss your project and any necessary permitting.</p> <p>Regulatory Point of Contact Name/Position:</p>		
<p>Provide below or attach a narrative summary of Table 4 findings. Please include:</p> <ol style="list-style-type: none"> Which permits or permit amendment are needed or might be needed? What type might be needed? (e.g. a general or individual permit)? What concerns were voiced by permitting staff? How will the proposed scope of work address these concerns? 		
Is the project, as proposed, reasonably considered permit-able by all applicable	Yes	No

¹⁵ Find both of these layers on the ANR Atlas under Atlas Layers/Fish and Wildlife. Use the Measurement tool to 1) Plot Coordinates for your project 2) select the coordinates from the left panel 3) select the Radius Tool 4) click on your project location 5) Indicate 1 mile distance 6) look for overlap with either of these mapped layers.

¹⁶ If your project will result in the transfer and disposal of debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry and mortar), you do not need a permit from this office as long as you hire a [licensed solid waste hauler](#) and bring the material to a certified facility.

<p>determine if it is a jurisdictional farm operation, and any case that requires consultation with AAFM will occur via the farm determination process. Please note this form must be submitted by the farm operation/landowner seeking the determination.</p>	<p>No¹⁸ - There is no additional requirements related to agricultural review for these projects.</p>
<p>2. Is the proposed project an agricultural project?</p> <p>Examples of agricultural projects include but are not limited to Production Area Practices – (e.g. Waste Storage Facilities, Heavy Use Area, Diversion) Fence, Livestock Exclusion, Filter Strip, Cover Crop, Reduced Tillage, Manure Injection, Rotational Grazing. Please note this is not an exhaustive list of all agricultural practices.</p>	<p>Yes - Agricultural Projects on jurisdictional farms are not an eligible project type. You can provide a referral to an applicable state or federal agricultural assistance program, or a local organization.</p> <p>No- The natural resource, innovative, or other project type will require an agricultural project review and approval from the Vermont Agency of Agriculture, Food and Markets (VAAFM) to ensure a consistent approach on farms statewide that follows rules, regulations, and laws in place. Please follow Steps 1 & 2 below.</p> <p>Step 1- Please submit a detailed description of the project, project site, project details, landowner, farm operation, and any other relevant information to VAAFM at AGR.WaterQuality@Vermont.gov .</p> <p>Step 2- Once you complete this Agricultural Project Review, please allow 30 days for a response. Once that response has been received, please include a summary of the response in the next section.</p>
<p>Agricultural Project Review Status & Summary:</p>	
<p>Check as Applicable</p>	<p>Status</p>
	<p>Submitted/ Pending</p>
	<p>Approved</p>
	<p>Denied</p>

¹⁸ Note CWIP’s Agricultural Pollution Prevention project type eligibility is limited to land where owner or operator is not a jurisdictional farm (i.e., not required to meet the Required Agricultural Practices (RAPs)). As such, projects that meet the definition of the Agricultural Pollution Prevention project type in the [Appendix B. Project Types Table](#) are not subject to review by VAAFM.

Please include a summary of the response here:

Please note that it is expected that all projects with the status “submitted/pending” will be “approved” prior to a project approval for funding.

5/11/26
PA 10.00

Londonderry
(Municipality)

Uniform Municipal Excess Weight Permit



Fleet



Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: McElwain Contracting, LLC.

Address 2847 US Route 7 Ferrisburgh, VT 05456-9700

Contact: Quinn McElwain Phone: (802) 349-2191

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
TK	5 - 6	All	80,000	
TK	5 - 6	All	80,000	
TK	5 - 6	All	80,000	

Approved for the following highways (list may be attached): All Town Highways

The following restrictions apply (list may be attached): See attached

This approval shall be effective for no more than a one-year period ending March 31, 2027. If this is a fleet permit, this approval covers all vehicles bearing the company name. If the permit is to cover unmarked company trucks, please attach a list to this form giving theyear, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: [Signature]
Allen Tulloch

Title: Town Administrator Date: 5/11/26